



Work Order

WO Date 14/11/2025

WO No. WO - -2025 - 0182

WO Revision 0.00

WO Revision Date 14/11/2025

To, MERIT HOUSING SOLUTION Sr No 120, Kishkinda Nagar, Near Ganpati Tempal, Paud Raod , Kothrud, Pune, Pune, Maharashtra, 411038 Contact No : 9860910493 Email: PAN :No: EFYPM1199M GST No: 27EFYPM1199M1ZA Valid Date: 14/11/2025 Com. Date: 14/11/2025	Company Name : CLASSIC CARE CLASSIC CARE First floor Chordia Group Showroom, S. No 36/1/1,Mumbai Bangalore highway, Baner Pune-411045 Site Name : Facility_Classic Care Site Address : PAN : AAMPC9919J GST No: : 27AAMPC9919J2Z7
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Subject : FOR SOCIETY HANDOVER MEETING - Mudra Residential A, B & C

Site Contact Person :

Dear Sir,

This has reference to your offer submitted to us for Facility_Classic Care project and our subsequent negotiation meetings, we are immensely pleased to confirm our intention of awarding the captioned subject work to your esteemed organization on the techno-commercial terms & conditions cum stipulations broadly depicted hereunder in the succeeding paragraphs.

Sr.No	Item Description	Qty	Unit	Rate Rs.	GST%	Amount
1	R&M SOCIETY REGISTRATION FOR SOCIETY HANDOVER MEETING:- TOTAL BILL AMOUNT =10,000/- Specification : 1 To scrutinize the documents of handover to be handed over from builder to the committee. 2 To inform the developer regarding the remaining documents required for handover meeting. 3 To prepare the file and documents for the handover meeting. 4 To prepare agenda and notice of first AGM. 5 To add or modify the points of the Agenda of the AGM, if any required by the developer. 6 To submit the copy of the agenda to be submitted in DDR office. 7 To conduct the meetings of handover as per the procedure laid down under Section 59 8 of Maharashtra Co-operative Rules, 1961. 9 To conduct the meeting as per the agenda. 10 To prepare the minutes of the meeting. 11 To handover the documents to the society on behalf of the developer.	3.00	JOB	10,000.00	18	30,000.00

Contract Amount (A) 30,000.00

